

## Vacation Requests in Critical Care 2021-2022

### KINGSTON only

All vacation and academic leave requests for junior rotations (PGY1-3) at the **KINGSTON ICU** site must be submitted to Laura Garofalo ([criticalcaremedicine@queensu.ca](mailto:criticalcaremedicine@queensu.ca)) via the ICU Vacation Request Form or MetricAid (once implemented).

Release for vacation requests for **JUNIOR ROTATIONS (PGY1-3)** have been segmented into four time periods to minimize the amount of requests submitted at one time.

The segments are as follows:

2021-2022 Academic Year Vacation Requests (KINGSTON)	
BLOCKS	DATES
<b>June 2, 8:00 a.m. BLOCKS 1 – 2</b>	
1	July 1 – August 2, 2021
2	August 3 – August 30, 2021
<b>July 2, 8:00 a.m. BLOCKS 3 – 6</b>	
3	August 31 – September 27, 2021
4	September 28 – October 25, 2021
5	October 26 – November 22, 2021
6	November 23 – December 20, 2021
<b>August 31, 8:00 a.m. BLOCKS 8 – 11</b>	
8	January 18 – February 14, 2022
9	February 15 – March 14, 2022
10	March 15 – April 11, 2022
11	April 12 – May 9, 2022
<b>October 5, 8:00 a.m. BLOCKS 12 - 13</b>	
12	May 10 – June 6, 2022
13	June 7 – June 30, 2022

Requests will be considered on a first come, first serve basis. Mandatory academic days will take precedence over vacation. The maximum number of vacation days we allocate is seven days until four weeks prior to start date of block, as we have many residents on service who request vacation. Additional time may be approved on a first-come, first served basis in the two weeks leading up to the start of block, pending the number of requests and the ability to staff the unit.

**Those completing a SENIOR rotation (PGY4 and up) in ICU will correspond directly with the Critical Care chief resident, Chris Meyer, at [icuchief@gmail.com](mailto:icuchief@gmail.com) to arrange requests for no call. Please cc Laura on the correspondence.**

**\*\*Those completing their ICU rotation in OSHAWA must communicate with Patricia Sherwin ([psherwin@lh.ca](mailto:psherwin@lh.ca)) to arrange vacation\*\***